



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON, DC

14 NOV 1988

MEMORANDUM FOR SEE DISTRIBUTION LIST

FROM: HQ USAF/ILEH
1260 Air Force Pentagon
Washington DC 20330-1260

SUBJECT: Funding of Military Family Housing (MFH) Communications and Force Protection Requirements

This memo further clarifies responsibilities for funding communications and force protection requirements in both General Officer Quarters (GOQs) and non-GOQs.

Currently, AFI 33-103 establishes policy for processing and approving communications requirements. It states that communications requirements (including those for MFH) are approved at the base level by the Communications/Computer System Requirements approval authority. This person is usually the Wing Commander but may be delegated to the Support Group or Communications unit Commander. Furthermore, AFI 33-111 provides guidance on what is allowed and not allowed regarding telephone service. The Communications/Computer System Requirements approval authority determines what is a valid requirement for each position (wing commanders, group commanders) and then relates that to the housing unit. All services other than basic home telecommunications wiring must be justified and approved IAW AFI 33-103. Additional guidance for internet, network, and audio visual services can be found in AFI 33-115, Network Management, AFI 33-117, Visual Information Management, and 33-129, Internet Management and Use. All of these services must be for official use only.

Installation, acquisition and maintenance of **removable** communications and security equipment should continue to be funded from regular operations and maintenance (3400 funds) or investment accounts as appropriate. The Communications Squadron or requester will continue to fund normal telephone services items such as telephone bills and other line charges for official services provided. The individual remains responsible for all personal communications services provided to them and their family (AFI 33-111).

MFH will fund any equipment permanently affixed to the family housing structures or installed in family housing areas, such as security, communications wiring/fiber, and anti-terrorism or force protection measures.

Answers to frequently asked questions:

- **Who funds installation of a red phone?** Red phone installation entails new communication lines and the actual phone device. The communications lines are most likely permanently installed (i.e., they are enclosed in walls and would not be removed even if the service was discontinued), therefore, the lines should be paid for by MFH. The actual phone device, however, is not permanently affixed and would most likely be

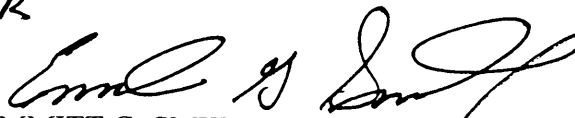
removed if the requirement were discontinued. The Communication Squadron or requiring activity would fund the actual cost of the phone device.

- **Who funds installation of a LAN connection?** MFH funds the line installation.
- **Who funds installation of fiber optic cables to support family housing?** MFH funds the line installation.
- **Will MFH fund the entire length of communication line or only from the 5-foot line to the house?** MFH will fund from the house to the point of connection to the main communications plant.
- **Who funds monthly telephone line charges for *official* DSN, local, and long distance calls?** Base communications or the requiring activity funds these charges. MFH funds are not used.
- **Who funds installation of force protection measures such as alarms, cameras, and safe rooms?** MFH will fund construction of the safe room because it is "permanently affixed" to the home. The safe room is not readily removable and would most likely remain even if the requirement were discontinued. The installation of wiring to support alarms and cameras would also be funded by MFH. However, depending on the type of security system installed, other-than-MFH funds may be able to fund alarms or security cameras. The determining factor is whether the alarms or security cameras are readily removable (not permanently affixed) and would most likely be removed and reused at another location if the requirement was discontinued.

All maintenance and repair work will be funded with maintenance funds (P-722). Account for communications costs in the proper element of expense such as 49X for telephone systems and wiring to establish a baseline for expenses. **Permanently** installed communications and security items associated with construction and improvement projects shall be funded with construction (P-711) and improvement (P-713) funds.

The above changes are effective with the FY 2000 program. This is a coordinated AF/ILEH, SAF/FMBI, SAF/FMBO, AF/SCXR, AF/XOFP, and AFCIC/SYNT memorandum. AF/ILEH will incorporate these changes in the next revision of AFI 32-6002, *Family Housing Planning, Programming, Design, and Construction*. Our POC is Maj Maria Dowling, DSN 664-4061.

v/R


EMMITT G. SMITH, Colonel, USAF
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